

# WEBSITE SECURITY & PRIVACY STATEMENT

Dates	Approved Effective	20 May 2014 12 March 2014
Approved by	The Finance & Audit Committee	
Implementation by	The National Art School	
Author	Ellen O'Shaughnessy - Governance & Business Operations Manager	
Related documents	NAS Privacy Policy	

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## 1 NAS WEBSITE SECURITY & PRIVACY

This statement informs users of the NAS web site as to the types of information collected about them when they visit this site, how this information is used, and how personal information can be accessed/amended.

### 1.1 PRIVACY

The National Art School is committed to protecting your privacy according to the *Privacy Act 1988* and may use/disclose personal information (that is not sensitive information) for the purposes for which it was collected, for related purposes that you would reasonably expect, if you agree to the use/disclosure, or if required by law.

If you send us a completed electronic form that includes your personal details, we do collect personally identifiable information, such as name, address, telephone, email address and other details. We may contact you from time to time regarding news about our services and promotions that may be of interest to you.

To opt out of communications from us, please use the *Unsubscribe* link at the footer of the email you have received from us, or contact:


[marketing@nas.edu.au](mailto:marketing@nas.edu.au)

(02) 9339 8729

### 1.2 SECURITY OF INFORMATION

Whilst our internal network and databases are protected from unauthorised access using strict password policies, encryption, and virus protection, there are inherent risks associated with the transmission of information via the internet. For those who do not wish to use electronic means of communication, you may telephone or write to NAS via the contact details below.

When purchasing from NAS via this website, you will be diverted directly to a secure third party provider. Payments are processed by either Stripe or PayPal's secure payment gateways where your credit card number is masked as you enter it and it can never be viewed or stored by us. All payments are fully automated with an immediate response.



PayPal's payment engine, *Website Payments Pro*, is [PCI DSS compliant](#), undertaking yearly audits and quarterly network scans from an external Qualified Security Assessor to ensure compliance is maintained.

Stripe has been audited by an independent PCI Qualified Security Assessor (QSA) and is certified as a PCI Level 1 Service Provider. This is the most stringent level of certification available in the payments industry. For further details: <https://stripe.com/docs/security>

If you have any questions regarding how NAS manages privacy or personal information security, please contact us at [enquiries@nas.edu.au](mailto:enquiries@nas.edu.au)

## VERSION CONTROL AND CHANGE HISTORY

This statement is reviewed annually. Material amendments/changes must be approved by the Finance & Audit Committee.

Version	Change Description	Implementation	Approval date
1.0	Document is endorsed by the Finance & Audit Committee		13 May 2014
	Document is published and implemented	H:drive Website	10 June 2014
1.1	Re-branding and formatting update, Fat Zebra content added, republished	H:drive Website	19 April 2016
1.2	Content added, republished	Website	12 August 2019